

**ENWIN UTILITIES LTD.**  
**BOARD OF DIRECTORS MEETING**  
**PUBLIC MEETING MINUTES**

**WEDNESDAY, JUNE 22, 2022**

A public meeting of the ENWIN Utilities Ltd. Board of Directors was held on Wednesday, June 22, 2022 at 4545 Rhodes Drive, Windsor, Ontario and via Zoom Conference call.

**ATTENDANCE:**

Directors: Drew Dilkens (Chair), Jo-Anne Gignac, Leo Muzzatti, Abe Taqtaq, Gregory Ioanidis, Garnet Fenn.

Management: President & CEO H. Reidel, VP Business Development Kris Taylor, VP Water Operations G. Rossi, VP of Corporate Services and CFO M. Carlini, VP Hydro Operations J. Brown, Director Engineering (Water) C. Manzon; Manager of Water Operations, D. Mustac; Manager Corporate Communications & Public Relations C. Beliciu, Director Human Resources J. Damphouse, Director of Finance G. Boose, Director of Customer Service R. Spagnuolo, Director of Procurement and Supply Chain, R. McIntyre, Director of Regulatory Affairs and Corporate Secretary C. Bebbington, Controller H. Malcolm, Coordinator of Corporate Initiatives N. Anderson, Governance and Records Coordinator A. Pelaccia.

Guests: None

Regrets: None

**CALL TO ORDER & DECLARATION OF CONFLICTS OF INTEREST**

The Chair noting quorum called the meeting to order at 9:05 a.m.

No conflicts of interest were declared.

**CONSENT AGENDA**

Moved and seconded

That the following Consent Agenda items be approved as recommended:

- 3.1 EWU Board Meeting Minutes for April 27, 2022
- 3.2 Contract Award: Watermain Reconstruction Project #2022-015
- 3.3 Contract Award: RFT 2022-022 Low Lift and High Lift Pump Refurbishments
- 3.4 RFP - Hydro Engineering Design Services Roster Agreement
- 3.5 RFP - Professional Engineering and Consulting Services – Roster Agreement
- 3.6 Old Treatment Plant (OTP) Decommissioning Progress Report
- 3.7 Mobile Radio Services – Procurement Update

**-CARRIED**

## **COMMUNICATION AGENDA**

The Chair of the EWU Governance & HR Committee provided a summary of the Committee's discussions of the meeting on May 26, 2022.

The Chair of the EWU Audit & Finance Committee provided a summary of the Committee's discussions of the meeting on June 8, 2022.

The President & CEO reviewed item 4.5, June 2022 ENWIN President & CEO Report. A theft of water situation was reviewed, as well as a situation involving the fraudulent use of ENWIN service bills by a member of the public. Management continues to work on these situations and will continue to provide updates to the Board. Transformers on Riverside were wrapped with historic photos. Thanks were provided to the Hydro and Communication teams to support this initiative.

A Commissioner inquired about the results of the provincial election and if there has been any discussion about impacts to the energy sector. Management identified that Cabinet Ministers have not yet been appointed, but noted that all party platforms did not have a significant focus on energy.

The VP of Water Operations reviewed item 4.9, Water Operations. He highlighted that the Hanna water tower is at end of life and expected to be decommissioned in 2024. The paint on the structure continues to deteriorate, however estimates for painting currently cost \$1.5 - 2.5 million, which will not be the best investment for ratepayers. An external expert will be consulted to review options for power washing or cleaning the structure in advance of the decommission date, in order to mitigate community appearance concerns. It was noted that a 2013 study indicated that no lead content was present in the paint of the structure to cause any safety concerns.

A debrief of a water event impacting South Windsor was shared with the Board. It was noted that an isolated event caused a valve failure, creating a pressure differential in the pipes, loosening sediment in the lines. The issue was corrected by Water staff within 5 minutes of the issue occurring. Residents in the area were asked to flush their lines. There was no major concern for safety. The President & CEO noted that as this incident happened on a Saturday morning, it had been very difficult to reach community media partners to issue a news release. Customer service staff were brought in to manage increased call volumes, however some customers reported dropped calls, possibly due to volume. A Corrective and Preventative Action Report (CPAR) was opened, where the water team will perform a full review of the incident, including communications to the public, to understand the root cause and ensure that this does not occur again.

A Board Member inquired if any provincial report would be necessary for this event. Management confirmed that no reporting is required, as there were no adverse water quality issues.

A Board Member suggested to review all alarms on all equipment. The President & CEO thanked the Board Member for the suggestion and confirmed that a fulsome review would occur during the CPAR process.

A Board Member inquired about complaints from rate payers. The Director of Customer Service referred to a single tweet from a resident that asked if they would be receiving compensation for flushing their lines. He confirmed that the majority of resident calls had been inquiries about the water and flushing process. Management confirmed that they will continue to monitor the issue, and the communication process will be included in the CPAR review.

Two additional Board Members commented on the importance of keeping maintenance fees within the budget to address issues and ensure appropriate upkeep of the system, as well as continuing to highlight infrastructure and quality risks during enterprise risk management initiatives.

The Board entered a discussion about item 4.18, Enterprise Risk Management, regarding assessing the level of severity, frequency and timing of known risks. Management identified that a Joint Risk Committee will be formed in 2023 at the request of the EWU A&F Committee. The Risk Committee will include continued review and development of mitigation plans, resources allocations, and budgeted priorities to manage risk.

Moved and seconded

4.1 That the Report of the Chair of the EWU Governance & HR Committee  
(*Verbal Report*)

4.2 Draft EWU Governance & HR Committee Meeting Minutes of May 26, 2022

- 4.3 Report of the Chair of the EWU Audit & Finance Committee (*Verbal Report*)
- 4.4 Draft EWU Audit & Finance Committee Meeting Minutes of June 8, 2022
- 4.5 June 2022 ENWIN President & CEO Report
- 4.6 Municipal Election - Delegation of Authority
- 4.7 Hydro Operations
- 4.8 Contract Approval Summary – Hydro
- 4.9 Water Operations
- 4.10 Contract Approval Summary – Water
- 4.11 Customer Care & Corporate Operations
- 4.12 Strategic Plan Implementation – June 2022 Update
- 4.13 Regulatory Affairs Update
- 4.14 Updated ENWIN Group Financial and Corporate Compliance for Quarter Ending Q1, 2022
- 4.15 OESP Audit
- 4.16 EWU Internal Audit – Update
- 4.17 Ontario Electrical Distribution Regulation 22/04 – 2021 External Audit
- 4.18 Enterprise Risk Management
- 4.19 EWU Q1 2022 Financial Review
- 4.20 WUC Q1 2022 Financial Review
- 4.21 Diversity and Inclusion – Recruitment and Selection
- 4.22 EWU Board of Directors Annual Work Plan
- 4.23 ENWIN Corporate Entities and WUC 2022 Meeting Schedule

**-CARRIED**

## **ENWIN EXECUTIVE REPORTS**

### **5.1 CANADIAN ELECTRICAL SERVICES – PADMOUNT TRANSFORMER CONTRACT**

Moved and seconded

THAT the Canadian Electrical Services - Padmount Transformers Contract report BE RECEIVED for information.

AND THAT the additional funds required in the amount of \$337,711 for padmounted low loss transformers BE APPROVED for the remainder of the initial term of the agreement.

AND THAT the potential variations in pricing and volumes during the initial term of the agreement BE APPROVED as required to maintain ongoing operations and capital projects, in accordance with the delegated authority to the CEO for contract amendments contained in Section 138 (a) of the approved Purchasing Policy.

**-CARRIED**

### **IN CAMERA SESSION**

Moved and seconded  
That the Board move to an In Camera session.

**-CARRIED**

The In Camera session commenced at 9:55 a.m.

The In Camera session concluded at 11:05 a.m.

### **RESUME PUBLIC MEETING SESSION**

Moved and seconded  
That the Board move to resume the public meeting session.

**-CARRIED**

### **OTHER BUSINESS**

None noted.

### **TERMINATION**

Moved and seconded  
That the meeting be terminated.

**-CARRIED**

The meeting terminated at 11:05 a.m.

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Recording Secretary

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Board Chair