

**WINDSOR UTILITIES COMMISSION**  
**AUDIT AND FINANCE COMMITTEE**  
**PUBLIC MEETING MINUTES FOR THE PUBLIC MEETING HELD**  
**WEDNESDAY, JUNE 10, 2020**

A public meeting of the Windsor Utilities Commission Audit & Finance Committee was held on Wednesday, June 10, 2020 via Zoom Conference call due to the COVID-19 pandemic. ENWIN offices remain closed to the public.

**ATTENDANCE:**

Members: E. Sovran [Chair], J. Hawkins, D. Lawson, J. Morrison

Management: President & CEO, H. Reidel, VP Corporate Services & CFO, M. Carlini, VP Customer Operations and Business Development & COO, J. Wladarski, VP Water Operations, G. Rossi, VP of Hydro Operations, J. Brown, Director of Regulatory Affairs & Corporate Secretary, P. Gleason, Director of Finance, G. Boose, and Governance and Records Coordinator, A. Pelaccia.

Guests: T. Ardovini, City of Windsor

**CALL TO ORDER & DECLARATION OF CONFLICTS OF INTEREST**

The Chair noting quorum called the in camera meeting to order at 11:00 a.m.

No conflicts of interest were declared.

**CONSENT AGENDA**

Moved and seconded

That the following Consent Agenda items be approved as recommended.

WUC Audit & Finance Committee Meeting Minutes of November 6, 2019 be approved.

**-CARRIED**

**COMMUNICATION AGENDA**

Moved and seconded

That the following Communication Agenda items be received as recommended.

- Financial & Corporate Compliance Quarterly Report Q1 2020 be received.
- WUC Initiatives Tracking Report be received.
- WUC A&F 2020 Agenda Work Plans be received.

- 2020 Meeting Dates be received.

**-CARRIED**

## **ENWIN EXECUTIVE REPORTS**

### **THE WINDSOR UTILITIES COMMISSION Q1 2020 FORECAST**

The VP Corporate Services & CFO presented the Windsor Utilities Commission 2020 Q1 Forecast, such presentation provided in Appendix A of these minutes.

A conservative approach was used to prepare the forecast and the outcome appears favourable. It is anticipated that forecasted operating expense savings will more than offset any potential revenue deficiencies. Capital remains under spent due to delays in capital projects as a result of the COVID-19 pandemic. It is anticipated that these funds will be deferred to 2021 for completion.

Members of the Committee asked questions regarding found operating efficiencies and productivity during the pandemic. Management responded to the questions to the Committee's satisfaction.

Moved and seconded

That the WUC Q1 2020 Forecast Presentation and Report BE RECEIVED.

**-CARRIED**

## **IN CAMERA SESSION**

Moved and seconded

Pursuant to the Municipal Act section 239 (2), that the Committee be directed to move in camera for the purpose of consideration of the following items of business:

WUC A&F Committee In Camera Meeting Minutes of November 6, 2019

*s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;*

## **OTHER BUSINESS**

Tecumseh Negotiations

*s. 239(2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

Site Consolidation

*s. 239(2) (k) a proposed or pending acquisition or disposition of land by the municipality or local board*

**-CARRIED**

In camera session commenced at 11:34 a.m.

In camera session concluded at 11:51 a.m.

### **RESUME PUBLIC MEETING SESSION**

Moved and seconded

That the Committee move to resume the public meeting session.

**-CARRIED**

The public Committee meeting reconvened at 11:51 a.m.

### **TRANSMISSION OF RECOMMENDATIONS**

Moved and seconded

That the recommendations discussed in camera be brought forward for consideration.

**-CARRIED**

Moved and seconded

That the WUC A&F Committee In Camera Meeting Minutes of November 6, 2019 be approved.

**-CARRIED**

Moved and seconded

That the information provided related to the Tecumseh Negotiations Update be received.

**-CARRIED**

Moved and seconded

That the information provided related to the Site Consolidation Update be received.

**-CARRIED**

### **OTHER BUSINESS**

None noted.

### **TERMINATION**

Moved and seconded.

That the meeting be terminated.

**-CARRIED**

The meeting terminated at 11:52 a.m.

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Recording Secretary

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Board Chair

Attachments (1): Appendix A – Windsor Utilities Commission Q1 2020 Forecast  
Presentation (powerpoint)