

WINDSOR UTILITIES COMMISSION
AUDIT AND FINANCE COMMITTEE
PUBLIC MEETING MINUTES FOR THE PUBLIC MEETING HELD
WEDNESDAY, JUNE 9, 2021

A public meeting of the Windsor Utilities Commission Audit & Finance Committee was held on Wednesday, June 9, 2021 via Zoom Conference call due to the COVID-19 pandemic. ENWIN offices remain closed to the public.

ATTENDANCE:

Members: Gid Sovran [Chair], Julian Hawkins, Doug Lawson, Jim Morrison

Management: President & CEO, H. Reidel, VP Corporate Services & CFO, M. Carlini, VP Water Operations, G. Rossi, VP of Hydro Operations, J. Brown, VP Business Development, K. Taylor; VP Customer Care & Corporate Operations; Corporate Secretary, P. Gleason, Director of Finance, G. Boose, Controller B. Pougnet; Director Human Resources, J. Damphouse; and Governance and Records Coordinator, A. Pelaccia

Guests: T. Ardovini, City of Windsor

Regrets: None

CALL TO ORDER & DECLARATION OF CONFLICTS OF INTEREST

The Chair noting quorum called the public meeting to order at 10:59 a.m.

No conflicts of interest were declared.

CONSENT AGENDA

Moved and seconded

That the following Consent Agenda item be approved as recommended.

WUC Audit & Finance Committee Public Meeting Minutes of April 14, 2021 be approved.

-CARRIED

COMMUNICATION AGENDA

Moved and seconded

That the following Communication Agenda items be received as recommended.

- 4.1 Windsor Utilities Commission Financial and Corporate Compliance Report for Quarter Ending Q1, 2021
- 4.2 WUC Initiatives Tracking
- 4.3 WUC Audit & Finance Committee 2021 Agenda Work Plan
- 4.4. ENWIN Group and WUC 2021 Meeting Schedule

-CARRIED

ENWIN EXECUTIVE REPORTS

5.1 WINDSOR UTILITIES COMMISSION Q1 2021 FINANCIAL REVIEW

The VP Corporate Services & CFO summarized the review for the Committee. Overall performance remains positive.

A Commissioner requested to know the reduction in billed water volume. It was confirmed that billed volumes were down by 5%, however, pump volume was down by 13%. The VP Water Operations reminded the Committee that comparing volumes to 2020 will have variance due to the previously reported error with the flow meter in 2020. Historical volumes were unable to be corrected for comparisons.

Moved and seconded

That the Windsor Utilities Commission Q1 2021 Financial Review be RECEIVED;

And that the Windsor Utilities Commission Q1 2021 Financial Review be RECOMMENDED to the Board of Commissioners FOR RECEIPT.

-CARRIED

IN CAMERA SESSION

Moved and seconded

Pursuant to the Municipal Act section 239 (2), that the Committee be directed to move in camera for the purpose of consideration of the following items of business:

WUC A&F In Camera Meeting Minutes of April 14, 2021

s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

In camera session commenced at 11:07 a.m.

In camera session concluded at 11:08 a.m.

RESUME PUBLIC MEETING SESSION

Moved and seconded
That the Committee move to resume the public meeting session.

-CARRIED

The public Committee meeting reconvened at 11:08 a.m.

TRANSMISSION OF RECOMMENDATIONS

Moved and seconded
That the recommendations discussed in camera be brought forward for consideration.

-CARRIED

Moved and seconded
That the WUC A&F Committee in camera meeting minutes of April 14, 2021 be approved as recommended.

-CARRIED

OTHER BUSINESS

A Committee Member noted the benefits of using virtual meetings once a return to the office is in place. The Committee agreed that the use of virtual meetings is beneficial for brief and straightforward meeting content and wished to continue their use. Management confirmed that this will be considered going forward.

TERMINATION

Moved and seconded.
That the meeting be terminated.

-CARRIED

The meeting terminated at 11:12 a.m.

Recording Secretary

Committee Chair