



WINDSOR
UTILITIES
COMMISSION

BOARD OF COMMISSIONERS MEETING PUBLIC SESSION

Wednesday, April 28, 2021 @ 11:00 a.m.

Due to the COVID-19 pandemic, ENWIN offices remain closed to the public. For purposes of the public portions of the meeting, a conference call number will be provided to interested parties upon request to pgleason@enwin.com at least 24 hours prior to the meeting.

Commissioners

D. Dilkens (chair)	J. Hawkins
K. McKenzie	D. Lawson
M. Sonogo	J. Morrison
E. Sovran (vice-chair)	J. Gill

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1. **Call to Order & Declarations of Conflict of Interest**
 2. **Summary of Business**
 3. **Consent Agenda**
 - 3.1 WUC Board Public Meeting Minutes of February 17, 2021
 - 3.2 Q1-2021 Report of ENWIN Group President & CEO
 4. **Communication Agenda**
 - 4.1 Draft WUC Governance Committee Meeting Minutes of March 31, 2021
 - 4.2 Draft WUC Audit and Finance Committee Meeting Minutes of April 14, 2021
 - 4.3 2020 Annual Report Draft – Windsor Utilities Commission
 - 4.4 2020 Annual Compliance Reports
 - 4.5 Annual Purchasing Compliance (Fiscal Year 2020)
 - 4.6 Water Operations Report
 - 4.7 Contract Approval Summary
 - 4.8 Fluoridation Update

- 4.9 VP Customer Care & Corporate Operations
- 4.10 Mobile Radio Services – Procurement Update
- 4.11 Communications & Public Relations
- 4.12 Strategic Plan Implementation – April 2021 Update
- 4.13 Site Consolidation Update
- 4.14 Windsor Utilities Commission Board Work Plan
- 4.15 WUC Initiatives Tracking Report
- 4.16 EWU Group and WUC 2021 Meeting Dates

5. ENWIN Executive Reports

- 5.1 Whistleblower Policy Review and Update
- 5.2 Director Evaluations and Director Recruitment
- 5.3 Appointment of Sinking Fund Custodian and Signing Officers
- 5.4 2020 Development Charge Funds Request
- 5.5 Windsor Utilities Commission 2020 Financial Review
- 5.6 Windsor Utilities Commission (“WUC”) Audit Findings
- 5.7 Windsor Utilities Commission 2020 Audited Financial Statements

6. In Camera Session (enclosed under separate cover)

- 6.1 WUC Board of Commissioners Meeting In Camera Minutes of February 17, 2021
s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
- 6.2 Draft WUC Governance Committee In Camera Minutes of March 31, 2021
s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
- 6.3 Draft WUC Audit and Finance Committee In Camera Minutes of April 14, 2021
s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

6.4 Windsor Utilities Commission Financial Reporting

s.239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

6.5 District Energy Windsor (DEW) – Consent to change of control of EnWave Windsor Limited Partnership

s.239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

6.6 District Energy Windsor – Presentation

s. 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

6.7 District Energy Windsor

s. 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

6.8 Update on DEW ESA Status

s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

7. Other Business

8. Conclude Meeting