



WINDSOR
UTILITIES
COMMISSION

BOARD OF COMMISSIONERS MEETING PUBLIC SESSION

Wednesday, February 17, 2021 @ 11:00 a.m.

Due to the COVID-19 pandemic, ENWIN offices remain closed to the public. For purposes of the public portions of the meeting, a conference call number will be provided to interested parties upon request to pgleason@enwin.com at least 24 hours prior to the meeting.

Commissioners

D. Dilkens (chair)	J. Hawkins
K. McKenzie	D. Lawson
M. Sonogo	J. Morrison
E. Sovran (vice-chair)	J. Gill

1. Call to Order & Declarations of Conflict of Interest

2. Summary of Business

3. Consent Agenda

- 3.1 WUC Board Public Meeting Minutes of November 18, 2020
- 3.2 Q1-2021 Report of ENWIN Group President & CEO
- 3.3 Variance to the WUC 2021 Capital Budget

4. Communication Agenda

- 4.1 Draft Special Joint Meeting of the WUC & WCU Audit and Finance Committees Meeting Minutes of February 2, 2021
- 4.2 Draft WUC Audit and Finance Committee Meeting Minutes of February 3, 2021
- 4.3 WUC Financial and Corporate Compliance - Quarter Ending Q4, 2020
- 4.4 WUC Sinking Fund - December 31, 2020
- 4.5 2020/2021 Insurance Renewal Summary
- 4.6 Enterprise Risk Management- Risk Monitoring

- 4.7 ERP Upgrade/Replacement
- 4.8 Water Operations Report
- 4.9 ENWIN Utilities Ltd. Annual Certificate of Compliance with Water System Operating Agreement (“WSOA”)
- 4.10 Watermain & Lead Services Update
- 4.11 Contract Approval Summary
- 4.12 VP Customer Care & Corporate Operations
- 4.13 2020 Customer Satisfaction Survey
- 4.14 Communications & Public Relations – 2020 Summary
- 4.15 Strategic Plan Implementation – February 2021 Update
- 4.16 Site Consolidation Update
- 4.17 Windsor Utilities Commission Board Work Plan
- 4.18 WUC Initiatives Tracking Report
- 4.19 EWU Group and WUC 2021 Meeting Dates

5. ENWIN Executive Reports

- 5.1 Cash Management and Short-Term Investment Policy

6. In Camera Session (enclosed under separate cover)

6.1 WUC Board In Camera Meeting Minutes of November 18, 2020

s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

6.2 Draft Special Joint Meeting of the WUC & WCU Audit and Finance Committees Meeting In Camera Minutes of February 2, 2021

s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

6.3 Draft WUC Audit and Finance Committee In Camera Minutes of February 3, 2021

s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

6.4 Open Legal Matters: Semi-Annual Update (as of December 31, 2020)

s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

6.5 Tecumseh & LaSalle – PJSLC Appointment of Officers

239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees.

6.6 Rockwell Contracts

239 (2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization

and

239 (2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

6.7 District Energy Windsor Responses to Request for Proposals – Presentation (Table Drop)

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6.8 District Energy Windsor Responses to Request for Proposals

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6.9 Sinking Fund RFP Recommendation

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7. Other Business

8. Conclude Meeting