



WINDSOR
UTILITIES
COMMISSION

BOARD OF COMMISSIONERS MEETING PUBLIC SESSION

Wednesday, November 17, 2021 @ 11:00 a.m.

Due to the COVID-19 pandemic, ENWIN offices remain closed to the public. For purposes of the public portions of the meeting, a conference call number will be provided to interested parties upon request to pgleason@enwin.com at least 24 hours prior to the meeting.

Commissioners

D. Dilkens (chair)	J. Hawkins
K. McKenzie	D. Lawson
M. Sonogo	J. Morrison
E. Sovran (vice-chair)	J. Gill

1. Call to Order & Declarations of Conflict of Interest

2. Summary of Business

3. Consent Agenda

3.1 WUC Board Public Meeting Minutes of September 29, 2021

4. Communication Agenda

4.1 Draft WUC Governance Committee Meeting Minutes of October 27, 2021

4.2 Draft WUC Audit and Finance Committee Meeting Minutes of November 3, 2021

4.3 Q4-2021 Report of ENWIN Group President & CEO

4.4 Windsor Utilities Commission Financial and Corporate Compliance Report for Quarter Ending Q3, 2021

4.5 Windsor Utilities Commission Audit Planning Report – 2021

4.6 Fraud Policy and Reporting Procedures Update

4.7 Water Operations Report

4.8 RFP 2021-035 – Water Distribution System Repairs and Replacements of Designated Components

4.9 RFP 2021-039 Underground Utilities Locate Services

- 4.10 RFP 2021-043 - Small Diameter Water Service Directional Bore Services
- 4.11 DWQMS Third Party Audit Results
- 4.12 Fluoridation Update
- 4.13 Customer Care & Corporate Operations
- 4.14 Communications & Public Relations Update
- 4.15 Strategic Plan Implementation – November 2021 Update
- 4.16 Diversity and Inclusion (D&I) at ENWIN
- 4.17 Windsor Utilities Commission Board Work Plan
- 4.18 WUC Initiatives Tracking
- 4.19 EWU Group and WUC 2021 Meeting Dates
- 4.20 EWU Group and WUC 2022 Meeting Dates

5. ENWIN Executive Reports

- 5.1 Hiring Policy
- 5.2 WUC Annual Report Draft Concept
- 5.3 Windsor Utilities Commission Q3 2021 Financial Review
- 5.4 Sinking Fund Investment Policy – Asset Mix
- 5.5 Sinking Fund Investment Policy Update
- 5.6 Windsor Utilities Commission 2022 Business Plan including the Operating and Capital Budgets

6. In Camera Session (enclosed under separate cover)

- 6.1 Draft WUC Governance Committee In Camera Meeting Minutes of October 27, 2021
s. 239(2)(b) personal matters about an identifiable individual, including municipal or local board employee.
- 6.2 Draft WUC Audit and Finance Committee In Camera Meeting Minutes of November 3, 2021
s. 239(2)(b) personal matters about an identifiable individual, including municipal or local board employee.
- 6.3 Tecumseh Negotiations Update
s. 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
- 6.4 Committee Evaluation Summaries for Windsor Utilities Commission Governance and Audit & Finance Committees
s. 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

7. Other Business

8. Conclude Meeting