



WINDSOR
UTILITIES
COMMISSION

BOARD OF COMMISSIONERS MEETING PUBLIC SESSION

Wednesday, November 18, 2020 @ 10:30 a.m.

Due to the COVID-19 pandemic, ENWIN offices remain closed to the public. For purposes of the public portions of the meeting, a conference call number will be provided to interested parties upon request to pgleason@enwin.com at least 24 hours prior to the meeting.

Commissioners

D. Dilkens (chair)	J. Hawkins
K. McKenzie	D. Lawson
M. Sonogo	J. Morrison
E. Sovran (vice-chair)	J. Gignac

1. Call to Order & Declarations of Conflict of Interest

2. Summary of Business

3. Approval of Revised Agenda

Inclusion of item 5.17 Site Consolidation Update; and item 7.7 District Energy Windsor Ownership Update

4. Consent Agenda

4.1 WUC Board Public Meeting Minutes of September 30, 2020

5. Communication Agenda

5.1 WUC Governance Committee Meeting Minutes of September 9, 2020

5.2 Draft WUC Governance Committee Meeting Minutes of October 28, 2020

5.3 WUC Audit and Finance Committee Meeting Minutes of September 16, 2020

5.4 Draft WUC Audit and Finance Committee Meeting Minutes of November 4, 2020

5.5 ENWIN Group President & CEO Report

5.6 Communications & Public Relations Report

5.7 VP Customer Operations and Business Development Report

5.8 Financial and Corporate Compliance Report for Quarter Ending Q3, 2020

5.9 Windsor Utilities Commission Audit Planning Report – 2020

- 5.10 2021 – 2026 Budget Headcount Update
- 5.11 Water Operations Report
- 5.12 Non-Revenue Water Summary
- 5.13 Contract Approval Summary Report
- 5.14 Master Plan Review Presentation (*table drop*)
- 5.15 Master Plan Review
- 5.16 Strategic Plan Implementation – November 2020 Progress Report
- 5.17 Site Consolidation Update
- 5.18 Windsor Utilities Commission Board Work Plan
- 5.19 WUC Initiatives Tracking Report
- 5.20 EWU Group and WUC 2020 Meeting Dates
- 5.21 EWU Group and WUC 2021 Meeting Dates

6. ENWIN Executive Reports

- 6.1 WUC Governance Documents Review
- 6.2 Windsor Utilities Commission Q3 2020 Financial Review

7. In Camera Session (enclosed under separate cover)

- 7.1 WUC Board In Camera Meeting Minutes of September 30, 2020
s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- 7.2 WUC Governance Committee Meeting In Camera Minutes of September 9, 2020
s. 239(2)(b) personal matter about an identifiable individual, including municipal or local board employees.
- 7.3 WUC Governance Committee Meeting In Camera Minutes of October 28, 2020
s. 239(2)(b) personal matter about an identifiable individual, including municipal or local board employees.
- 7.4 WUC Audit and Finance Committee In Camera Minutes of September 16, 2020
s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- 7.5 WUC Audit and Finance Committee In Camera Minutes of November 4, 2020
s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

7.6 Enterprise Risk Management - Risk Monitoring Report

s. 239(2) (a) the security of the property of the municipality or local board;

7.7 District Energy Windsor Ownership Update

s.239(2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

7.8 ETR Agreement – Bridge Plaza

s. advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

8. Other Business

9. Conclude Meeting