



WINDSOR  
UTILITIES  
COMMISSION

## BOARD OF COMMISSIONERS MEETING PUBLIC SESSION

Wednesday, September 30, 2020 @ 10:30 a.m.

Due to the COVID-19 pandemic, ENWIN offices remain closed to the public. For purposes of the public portions of the meeting, a conference call number will be provided to interested parties upon request to [pgleason@enwin.com](mailto:pgleason@enwin.com) at least 24 hours prior to the meeting.

### Commissioners

D. Dilkens (chair)	J. Hawkins
K. McKenzie	D. Lawson
M. Sonogo	J. Morrison
E. Sovran (vice-chair)	J. Gignac

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1. **Call to Order & Declarations of Conflict of Interest**
  2. **Summary of Business**
  3. **Consent Agenda**
    - 3.1 WUC Board Public Meeting Minutes of June 24, 2020
    - 3.2 ENWIN Group and WUC 2021 Meeting Dates
  4. **Communication Agenda**
    - 4.1 ENWIN Group President & CEO Report
    - 4.2 Communications & Public Relations Report
    - 4.3 Financial & Corporate Compliance Quarterly Report Q2 2020
    - 4.4 Enterprise Risk Management Report
    - 4.5 Water Operations Report
    - 4.6 WUC/Union Emergency Water Supply Study
    - 4.7 Contract Approval Summary Report
    - 4.8 DWQMS Third Party Audit Results
    - 4.9 MECP Inspection Results
    - 4.10 WUC Sinking Fund Report
    - 4.11 Windsor Utilities Commission Sinking Fund Supplemental Report
    - 4.12 WUC Q2 2020 Financial Review

- 4.13 COVID-19 Customer Pulse Check – July 2020
- 4.14 COVID-19 Customer Pulse Check – September 2020
- 4.15 Strategic Plan Implementation – September 2020 Progress Report
- 4.16 Site Consolidation Update
- 4.17 Windsor Utilities Commission Board Work Plan
- 4.18 WUC Initiatives Tracking Report
- 4.19 EWU Group and WUC 2020 Meeting Dates

**5. ENWIN Executive Reports**

- 5.1 Proposed Amendments to WUC By-law Number 93 to allow for electronic meeting participation
- 5.2 Travel & Business Expense Policy Update
- 5.3 WUC 2021 Operating and Capital Budget- Presentation
- 5.4 WUC 2021 – 2026 Business Plan and 2021 Operating and Capital Budget
- 5.5 WUC 2021 Operating Budget Revenue Sensitivity

**6. In Camera Session (enclosed under separate cover)**

6.1 WUC Board In Camera Meeting Minutes of June 24, 2020

*s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

6.2 Listing of Open Legal Matters: Semi-Annual Update (Q1/Q2 2020)

*s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

6.3 Debt & Sinking Fund Restructuring

*s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

6.4 Fluoride Legal Opinion

*s. 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

**6.5 Lead Services Report**

*s. 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

**6.6 Director Evaluations – Update Report**

*s. 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.*

**6.7 Executive Succession Planning**

*s. 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.*

**7. Other Business**

**8. Conclude Meeting**