



WINDSOR
UTILITIES
COMMISSION

BOARD OF COMMISSIONERS MEETING PUBLIC SESSION

Wednesday, September 18, 2019 @ 10:30 a.m.
Boardroom, 787 Ouellette Avenue, Windsor, Ontario

Commissioners

D. Dilkens (chair)	J. Hawkins
I. Kusmierczyk	D. Lawson
K. McKenzie	J. Morrison
M. Sonogo	E. Sovran (vice-chair)

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1. **Call to Order & Declarations of Conflict of Interest**
 2. **Summary of Business**
 3. **Consent Agenda**
 - 3.1 WUC Board Public Meeting Minutes of June 19, 2019
 - 3.2 WUC Strategic Planning Session Minutes June 19, 2019
 - 3.3 2020 Board and Committee Meeting Schedule
 - 3.4 Filter Bed Rehabilitations
 4. **Communication Agenda**
 - 4.1 Draft WUC Audit & Finance Committee Meeting Minutes of September 4, 2019
 - 4.2 ENWIN Group President & CEO Report
 - 4.3 Water Operations Report
 - 4.4 VP Shared Services Report
 - 4.5 Corporate Communications & Public Relations Report
 - 4.6 Contract Approval Summary
 - 4.7 Contract Award - Outsourced Internal Audit Services
 - 4.8 Strategic Plan Implementation – September 2019 Progress Report
 - 4.9 Customer Value Map
 - 4.10 WUC Financial & Corporate Compliance Report for Quarter Ending Q2, 2019
 - 4.11 EWU Group and WUC 2019 Meeting Dates
 - 4.12 Windsor Utilities Commission Board Work Plan
 - 4.13 WUC Initiatives Tracking Report

- 4.14 Cyber Security Bulletin
- 4.15 Customer Deposit Policy Update

5. ENWIN Executive Reports

- 5.1 Windsor Utilities Commission Q2 2019 Financial Review
- 5.2 Windsor Utilities Commission (“WUC”) 2020-2025 Business Plan & 2020 Operating and Capital Budget
- 5.3 Customer Portal Update
- 5.4 2019 Strategic Planning and 2020 – 2023 Strategic Priorities (4 year cycle)
- 5.5 Marketing and Public Relations Campaign 2020-2024
- 5.6 Sinking Fund Report

6. In Camera Session (*enclosed under separate cover*)

6.1 Windsor Utilities Commission In-Camera Meeting Minutes of June 19, 2019

s. 239(2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality of local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization

s. 239(2)(a) the security of the property of the municipality or local board

s. 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

6.2 Draft In-Camera WUC Audit & Finance Committee Meeting Minutes of September 4, 2019

s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

6.3 Listing of Open Legal Matters: Semi-Annual Update (Q1/Q2 2019)

s. 239(2)(a) the security of the property of the municipality or local board

6.4 Tecumseh Negotiations – Verbal Update

s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

6.5 Water SCADA Network Cyber Security Upgrade

s. 239(2)(a) the security of the property of the municipality or local board

6.6 Recruitment and Recommendation of ENWIN Vice President Corporate Services and Chief Financial Officer

s. 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

7. Other Business

8. Conclude Meeting