



WINDSOR  
UTILITIES  
COMMISSION

## BOARD OF COMMISSIONERS MEETING PUBLIC SESSION

Wednesday, September 29, 2021 @ 11:00 a.m.

Due to the COVID-19 pandemic, ENWIN offices remain closed to the public. For purposes of the public portions of the meeting, a conference call number will be provided to interested parties upon request to [pgleason@enwin.com](mailto:pgleason@enwin.com) at least 24 hours prior to the meeting.

### Commissioners

D. Dilkens (chair)	J. Hawkins
K. McKenzie	D. Lawson
M. Sonogo	J. Morrison
E. Sovran (vice-chair)	J. Gill

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1. **Call to Order & Declarations of Conflict of Interest**
  2. **Summary of Business**
  3. **Consent Agenda**
    - 3.1 WUC Board Public Meeting Minutes of June 23, 2021
  4. **Communication Agenda**
    - 4.1 Draft WUC Audit and Finance Committee Meeting Minutes of September 15, 2021
    - 4.2 Q3-2021 Report of ENWIN Group President & CEO
    - 4.3 Windsor Utilities Commission Financial and Corporate Compliance Report for Quarter Ending Q2, 2021
    - 4.4 Enterprise Risk Management
    - 4.5 WUC Sinking Fund Update
    - 4.6 Water Operations Report
    - 4.7 20th Anniversary of Ozone Implementation
    - 4.8 MECP Inspection Results
    - 4.9 Emerging Contaminates Monitoring Program
    - 4.10 Fluoridation Update

- 4.11 Contract Approval Summary
- 4.12 VP Customer Care & Corporate Operations
- 4.13 Communications & Public Relations
- 4.14 Downtown Kiosk and Front Counter Update
- 4.15 Strategic Plan Implementation – September 2021 Update
- 4.16 Windsor Utilities Commission Board Work Plan
- 4.17 WUC Initiatives Tracking
- 4.18 EWU Group and WUC 2021 Meeting Dates

**5. ENWIN Executive Reports**

- 5.1 2022 Board and Committee Meeting Schedules
- 5.2 Delegation of Authority Policy – Clarifying Amendments
- 5.3 Branding in Media Releases
- 5.4 Windsor Utilities Commission Q2 2021 Financial Review
- 5.5 Windsor Utilities Commission 2022 Business Plan including the Operating and Capital Budgets – Presentation
- 5.6 Rate Increase Analysis (*table drop*)
- 5.7 Windsor Utilities Commission 2022 Business Plan including the Operating and Capital Budgets

**6. In Camera Session (enclosed under separate cover)**

- 6.1 WUC Board of Commissioners Meeting In Camera Minutes of June 23, 2021  
*s. 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*
- 6.2 Draft WUC Audit and Finance Committee Meeting Minutes of September 15, 2021  
*s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*
- 6.3 Open Legal Matters: Semi-Annual Update (as of June 30, 2021)  
*s. 239(2)(k) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*
- 6.4 Essex County Water Study- Preliminary Overview  
*s. 239 (2)(a) the security of the property of the municipality or local board*  
*s. 239 (2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

#### 6.5 Rockwell Contract – SCADA Network Upgrade Documented Change Request

*s. 239 (2)(a) The security of the property of the municipality or local board*

*s. 239 (2)(i) scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which if disclosed could reasonably be expected to prejudice significantly the competitive position of a person or organization*

*s. 239 (2)(k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

#### 6.6 District Energy Windsor (DEW) Closing Update

*s. 239(2)(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.*

#### 6.7 District Energy Windsor Proceeds

*s. 239 (2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

#### 6.8 Future Land Purchases

*s. 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.*

### **7. Other Business**

### **8. Conclude Meeting**