

**ENWIN UTILITIES LTD.**  
**BOARD OF DIRECTORS MEETING**  
**PUBLIC MEETING MINUTES**  
**WEDNESDAY, FEBRUARY 16, 2022**

A public meeting of the ENWIN Utilities Ltd. Board of Directors was held on Wednesday, February 16, 2022 via Zoom Conference call; due to the COVID 19 pandemic, the ENWIN office remain closed.

**ATTENDANCE:**

Directors: Drew Dilkens, Jo-Anne Gignac, Leo Muzzatti, Abe Taqtaq (Chair), Gregory Ioanidis, Garnet Fenn.

Management: President & CEO H. Reidel, VP Business Development Kris Taylor, VP Water Operations G. Rossi, VP of Corporate Services and CFO M. Carlini, VP Hydro Operations J. Brown, VP Customer Care and Corporate Operations and Corporate Secretary P. Gleason, Director Engineering (Water) C. Manzon; Director Water Operations D. Melnyk, Manager Corporate Communications & Public Relations C. Beliciu, Director Human Resources J. Damphouse, Director of Finance G. Boose, Director of Customer Service R. Spagnuolo, Director of Corporate Operations and Innovation, B. Leavitt, Director of Procurement and Supply Chain, R.McIntyre, Director of Regulatory Affairs C. Bebbington, Controller H. Malcolm, Coordinator of Corporate Initiatives N. Anderson, Governance and Records Coordinator A. Pelaccia.

Guests: None

Regrets: None

**CALL TO ORDER & DECLARATION OF CONFLICTS OF INTEREST**

As the Chair of the Board was delayed, Mr. Taqtaq agreed to Chair the meeting.

The Chair noting quorum called the meeting to order at 9:00 a.m.

No conflicts of interest were declared.

## **CONSENT AGENDA**

Moved and seconded

That the following Consent Agenda items be approved as recommended:

- 3.2.1 That the EWU Board Public Meeting Minutes of November 17, 2021 be approved.
- 3.2.2 That the WUC Board Public Meeting Minutes of December 21, 2021 be approved.
- 3.2.3 That the RFP 2022-005 – Vacuum Excavation Services report BE RECEIVED.

That the EWU Board APPROVES Management to contract with Rapid for Vacuum Excavation Services for the following:

- a) March 1, 2022 – February 28, 2025 (Initial Term)
- b) March 1, 2025 – February 28, 2026 (Optional Renewal Period)
- c) March 1, 2026 – February 28, 2027 (Optional Renewal Period)

The optional renewal terms will be at ENWIN's discretion, in keeping with ENWIN's approved Operating and Capital Budgets.

- 3.2.4 THAT the EWU Board of Directors RECOMMEND the appointment of Christopher Manzon, Director, Water Engineering, as Alternate to the Owners' Representative, pursuant to the Safe Drinking Water Act, 2002, (SDWA) and the requirement of an established and accredited Drinking Water Quality Management System (DWQMS) to the WUC Board for approval.

**-CARRIED**

## **COMMUNICATION AGENDA**

The Chair of the EWU Audit and Finance Committee provided a verbal report to the Board related to the EWU Audit and Finance meeting on February 3, 2022.

A Board Member inquired about item 3.2.5, Q1-2022 Report of ENWIN Group President & CEO, and wished to know about the impact of meter shortages and challenges with installing them in new developments. Management identified that a shortage of meters has impacted the industry. Management reached out to the Ontario Energy Board and was informed that other LDCs have the same supply issue. It is speculated that Canada's supply has been low, and ENWIN is working on creative sourcing solutions. Management has reached out to Saskatchewan Power, who may be in possession of older, used models. It has been proposed that these meters could be used as an interim solution.

Another Board Member inquired about the water moratorium that was lifted on February 8, 2022, and Management confirmed the number of disconnections were avoided on account of the water moratorium.

The VP Water Operations discussed item 3.2.10, Water Operations. A water sampling service interruption occurred due to a cyber attack at the lab used for water sample analysis. Samples were switched to a lab that WUC had previously worked with during this time period. This solution created no compliance issues or interruptions to analysis.

The VP Customer Care and Corporate Operations welcomed Costin Beliciu, Manager Corporate Communications & Public Relations.

A Board Member discussed item 3.2.16, Customer Engagement Strategy, and asked if public meetings have been considered including the regulator and the customers allowing an opportunity to meet and ask questions. Management provided thanks for this suggestion and indicated that this would be an opportunity to explore in the future.

Moved and seconded

That the following Communication Agenda items be approved as recommended:

- 3.1.1 Report of the Chair of the EWU Audit and Finance Committee  
(Verbal Report)
- 3.1.2 Draft EWU Audit and Finance Committee Meeting Minutes of  
February 2, 2022
- 3.1.3 ENWIN Corporate Entities Financial and Corporate Compliance for  
Quarter Ending Q4 2021
- 3.1.4 Regulatory Affairs Update
- 3.1.5 ENWIN Utilities Ltd. Internal Audit – Update
- 3.1.6 Ontario Electrical Distribution Regulation 22/04 – ESA 2020 Compliance  
Assessment Report
- 3.1.7 2021 Standard and Poor’s Debt Rating
- 3.1.8 2021 WUC Capital Carryforward
- 3.2.5 Q1-2022 Report of ENWIN Group President & CEO
- 3.2.6 2022 IRM Rate Application Update
- 3.2.7 Annual Purchasing Compliance (Fiscal Year 2021)
- 3.2.8 Hydro Operations
- 3.2.9 2021 Distribution System Performance
- 3.2.10 Water Operations
- 3.2.11 Contract Approval Summary
- 3.2.12 Watermain & Lead Services Update
- 3.2.13 ENWIN Utilities Ltd. Annual Certificate of Compliance with Water  
System Operating Agreement (“WSOA”)
- 3.2.14 Customer Care & Corporate Operations
- 3.2.15 2021 Customer Satisfaction Survey
- 3.2.16 Customer Engagement Strategy

- 3.2.17 Records Management System Modernization Project Update
- 3.2.18 Strategic Plan Implementation – February 2022 Update
- 3.2.19 Menstrual Hygiene Products in the Workplace
- 3.2.20 EWU Board of Directors Annual Work Plan
- 3.2.21 ENWIN Corporate Entities and WUC 2022 Meeting Dates

**-CARRIED**

### **ENWIN EXECUTIVE REPORTS**

None noted.

### **IN CAMERA SESSION**

Moved and seconded  
That the Board move to an In Camera session.

**-CARRIED**

The In Camera session commenced at 9:34 a.m.

The In Camera session concluded at 10:45 a.m.

### **RESUME PUBLIC MEETING SESSION**

Moved and seconded  
That the Board move to resume the public meeting session.

**-CARRIED**

### **OTHER BUSINESS**

None noted.

### **TERMINATION**

Moved and seconded  
That the meeting be terminated.

**-CARRIED**

The meeting terminated at 10:46 a.m.

---

Recording Secretary

---

Board Chair