WINDSOR UTILITIES COMMISSION
BOARD OF COMMISSIONERS MEETING
PUBLIC MEETING MINUTES
WEDNESDAY, APRIL 22, 2026

A public meeting of the Windsor Utilities Commission Board of Commissioners was held on Wednesday, April 22, 2026, at 4545 Rhodes Drive, Windsor, Ontario and via Teams Conference call.

ATTENDANCE

Directors:	Kieran McKenzie (Chair), Egidio Sovran, Gary Kaschak, Jim Morrison, Ed Sleiman, Mario Sonego, Onorio Colucci, Robert Feldmann
Management:	President & CEO G. Rossi; Chief Business Development Officer Kris Taylor; Chief Operating Officer – Hydro J. Brown; Chief Operating Officer – Water, R. Spagnuolo; Chief Financial Officer M. Carlini; Director of Finance G. Boose, Chief Risk Officer P. Gleason; Chief People Officer M. Bonnici; Director Customer Care J. LaPlante- Lane; Director Procurement and Supply Chain R. McIntyre; Director People Safety and Culture R. Kemsley; Director of Regulatory Affairs J. Charles; Director Service Operations P. Silli; Manager Water Operations S. Johnston; Director Water Engineering C. Manzon; Manager Risk & Governance A. Pelaccia; Risk & Governance Coordinator, C. Ficociello, Coordinator Corporate Initiatives, M. Underwood.
Guests:	Cynthia Swift, KPMG
Regrets:	None.

CALL TO ORDER & DECLARATION OF CONFLICTS OF INTEREST

The Chair, noting quorum, called the meeting to order at 12:39 p.m.

No conflicts of interest were declared.

CONSENT AGENDA

Moved and seconded
THAT the following Consent Agenda item BE APPROVED as recommended:

3.1 WUC Board Public Meeting Minutes of February 25, 2026

-CARRIED

COMMUNICATION AGENDA

The President & CEO provided an overview of item 4.3, President and CEO: Strategic and Operational Report. He provided a reminder regarding the retreat on May 6. He noted that the Town of Essex staff were provided a tour of the facilities and water treatment plant the previous week. ENWIN was thanked for the tour and the opportunity for the outreach. A Commissioner asked about the central feedermain project and noted that it remains behind for this phase and asked if overall project timelines are expected to be met. The Manager of Water Operations confirmed that pressure testing was still being completed during phase 2, and the timeline of the overall project is anticipated to finish on time. A Commissioner wanted to know how to review accountability for this project related to the repeated pressure testing. The Chief Operating Officer – Water confirmed that the accountability lies with the contractor, as identified with their contract as they selected the materials and are responsible for the installation. The contractor has been aware of the issues and have had the manufacturer on site to review and problem solve. A Commissioner asked if repair is not long-lasting, what the repercussions could be. Management confirmed there has been initial discussion with the vendor on how to proceed if this should occur. Another Commissioner asked if watermain breaks were slowing now that the warmer weather has arrived. Management confirmed that breaks have slowed and that while breaks were increased over the last year, they remain below the 5 year average.

A Commissioner asked if WUC remains on track with their investment strategy, related to item 4.6, WUC Sinking Fund Performance report. The Chief Financial Officer reviewed the report and confirmed that as of the end of the year, the fund remains in a strong position and the Audit & Finance Committee requested to review options of what to do with the capital that has been generated. More details will be expected at a future meeting to discuss these options.

The Chief Operating Officer- Water review item 4.8, Watermain & Lead Services Update with the Commission. A Commissioner asked if we have a program that reaches out to the homes that have been identified with lead service within their homes. Management confirmed that WUC will inform homeowners if they detect that they could have lead within their homes, however it is up to the homeowner to hire a plumber and complete the remedial work. A Commissioner asked if there were subsidies available to us to service these households. Management confirmed that no known public subsidies or grants exist for this.

Moved and seconded
That the following Communication Agenda items be received as recommended:

4.1 Report of the Chair of the WUC Audit and Finance Committee (Verbal Report)
4.2 Draft WUC Audit & Finance Committee Meeting Minutes of April 8, 2026

4.3 President and CEO: Strategic and Operational Report
4.4 Regulatory Affairs Update – Water
4.5 WUC Financial and Corporate Compliance for Quarter Ending Q4, 2025
4.6 WUC Sinking Fund Performance
4.7 ENWIN Utilities Ltd. Annual Certificate of Compliance with Water System Operating Agreement ("WSOA")
4.8 Watermain & Lead Services Update
4.9 WUC Initiatives Tracking

-CARRIED

EXECUTIVE REPORTS

Management was excused from the meeting at the request of the Board to discuss the following items with the Auditor at 1:12 p.m. They returned to the meeting at 1:16 p.m.

5.1 WUC 2025 AUDITED FINANCIAL STATEMENTS

The Board asked Management if there were any comments regarding the audit. The Chief Financial Officer confirmed that there were no concerns, and that Management maintains a positive working relationship with KPMG.

He noted a strong year overall, and acknowledged an experienced Audit & Finance Committee.

Moved and seconded
THAT the WUC 2025 Audited Financial Statements report BE RECEIVED for information;

AND THAT the WUC 2025 Audited Financial Statements BE APPROVED.

-CARRIED

5.2 WUC 2025 FINANCIAL REVIEW

Moved and seconded
THAT the WUC 2025 Financial Review report BE RECEIVED AND APPROVED.

-CARRIED

IN CAMERA SESSION

Moved and seconded

Pursuant to the Municipal Act section 239(2) that the Commission be directed to move in camera for the purpose of consideration of the following items of business:

6.1 WUC Board of Commissioners Meeting In Camera Minutes of February 25, 2026
s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

6.2 Report of the Chair of the WUC Audit and Finance Committee (Verbal Report)
s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

6.3 Draft WUC Audit & Finance Committee In Camera Meeting Minutes of April 8, 2026
s. 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

6.4 ENWIN Cyber Security Update April 2026
s. 239(2)(a) the security of the property of the municipality or local board

6.5 Annual Purchasing Compliance (Fiscal Year 2025) and Bill S-211 Report
s. 239(2) (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value

6.6 2025 Enterprise Risk Management – Q4 Update
s. 239(2)(a) the security of the property of the municipality or local board
s. 239(2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

-CARRIED

The In Camera session commenced at 1:28 p.m.

The In Camera session concluded at 1:42 p.m.

RESUME PUBLIC MEETING SESSION

Moved and seconded
That the Commission move to resume the public meeting session.

-CARRIED

TRANSMISSION OF RECOMMENDATIONS

Moved and seconded

THAT the recommendations discussed in camera be brought forward for consideration.

-CARRIED

Moved and seconded
THAT the WUC Board of Commissioners Meeting In Camera Minutes of February 25, 2026 be approved.

-CARRIED

Moved and seconded
THAT the Report of the Chair of the WUC Audit and Finance Committee be received.

-CARRIED

Moved and seconded
THAT the Draft WUC Audit & Finance Committee In Camera Meeting Minutes of April 8, 2026 be received.

-CARRIED

Moved and seconded
THAT the ENWIN Cyber Security Update April 2026 report be received.

-CARRIED

Moved and seconded
THAT the Annual Purchasing Compliance (Fiscal Year 2025) and Bill S-211 Report be received.

-CARRIED

Moved and seconded
THAT the 2025 Enterprise Risk Management – Q4 Update report be received.

-CARRIED

OTHER BUSINESS

None noted.

MEETING TERMINATION

Moved and seconded
That the meeting be terminated.

-CARRIED

Meeting terminated at 1:43 p.m.

Recording Secretary

Board Chair